

**SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT**

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Issued By: **Joseph Ramon**  
BID NO.: 17-0237

Date Issued: August 14, 2017

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**FORMAL INVITATION FOR BIDS  
ANNUAL CONTRACT FOR ALTERNATORS, STARTERS, WINCH MOTORS,  
HYDRAULIC PUMP MOTORS PARTS AND SERVICE  
ADDENDUM 1**

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Sealed bids addressed to the Purchasing Director, San Antonio Water System, 2800 US Hwy 281 North, P.O. Box 2449, San Antonio, TX 78298-2449 will be received until **3:00 p.m., August 17, 2017** and then publicly opened and read aloud for furnishing materials or services as described received herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

This invitation includes the following:

Invitation for Bids  
Terms and Conditions of Invitation for Bids

Specifications and General Requirements  
Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer's Name: \_\_\_\_\_ Firm Name: \_\_\_\_\_  
(Please Print or Type)

Address: \_\_\_\_\_

Signature of Person Authorized to Sign Bid \_\_\_\_\_ City, State, Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Please complete the following:

Prompt Payment Discount: \_\_\_\_\_% \_\_\_\_\_days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

Non-minority  Hispanic  African-American  Other Minority (specify) \_\_\_\_\_

Female Owned  Handicapped Owned  Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status:  Partnership  Corporation  Sole Proprietorship  Other (specify) \_\_\_\_\_

Tax Identification Number: \_\_\_\_\_

This **Addendum 1** is issued to answer questions related to **Bid No. 17-0237** mailed to you on July 31, 2017.

**Questions:**

**Question 1:** What insurance is required if we are simply delivering parts to the parts department? We do not perform services on site.

**Answer:** *No insurance is required. Vendor's make no repairs on equipment at any of the SAWS locations.*

**Question 2:** Our Corporate Headquarters is not located within the 25 mile radius as it is located in Victoria, TX. We do however have a sales representative that normally is in San Antonio, and will be able to serve SAWS at any time. Will this disqualify our Bid?

**Answer:** *Yes, due to SAWS having a critical need to keep its fleet in service therefore, a parts department must be available for delivery or pickup within a 25-mile radius of the address in the bid document.*

All other terms and conditions and submission requirements remain unchanged.

**IT IS NOT NECESSARY TO RETURN THIS ADDENDUM 1 WITH YOUR BID**